



Hocken Library – Genealogical Sources

Welcome to the Hocken Library. We ask you to

- put your bags in the lockers provided before coming into the Reference area (bring pen, paper and your Hocken Library registration card with you)
- sign the Readers Register at the Reference Desk each day you are studying here
- not to bring in water bottles or food – there is filtered water available in the lunch room off the foyer

As we are a research collection most of our resources are housed in closed stacks and not available for browsing. Staff at the Reference Desk are happy to show you how to locate and order material through the catalogues and to advise on resources. Please feel free to ask if you have any questions.

ONLINE CATALOGUES

There are two online catalogues you may need to use:

- **PUBLICATIONS CATALOGUE**
 - After you have searched for the item you wish to consult, use the **call slip** function (under the **REQUEST ITEM** button)
 - staff will retrieve the items from the stacks and bring them to you to use in our Reading Room.
- **HAKENA** for unpublished (archival) material such as company records and private papers
 - use the **BROAD HEADING SEARCH** e.g. Port Molyneux
 - check with a staff member who will show you how to order material
 - archives must be used in our Special Reading Room where we ask you to use pencils only

Both catalogues are also available at

<http://www.library.otago.ac.nz/libs/hocken/index.html>

You may also wish to search the photographs and pictorial collections upstairs. Staff on the first floor will help you with this.

The Hocken Library is open

Monday – Friday

9.30am – 5.00 pm

Tuesday

6 – 9 pm (publications & pre-requested archives & manuscripts)

Saturday

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GENEALOGICAL SOURCES AT THE HOCKEN LIBRARY

Most of the commonly used genealogical sources available at the Hocken Library can be found on microfiche or in the ready reference section of the main reference area on the ground floor. Please ask staff if you need help locating any of these sources.

- **New Zealand Registrar General's Index to Births, Deaths and Marriages 1840-1990**

These are held on microfiche. They are indexed by name within years. The index provides names, year of registration and folio number. For births and deaths the district is also available. A photocopy of the certificate can be obtained from the Registrar-General for a fee.

- **Directories**

The directories contain an alphabetical list of householders and businesses. They give name, occupation and address. As the head of the house was usually deemed to be a man, women usually only appear if single, widowed or operating a business. Holdings include:

- *Wise's New Zealand Post Office Directory 1872-1955*
- *Wise's Dunedin Directory 1865-1872*
- *Harnett & Co. Dunedin Directory 1863-1867*
- *Stone's Otago/Southland Directory 1884-1954*
- *Stone's Canterbury, Nelson, Marlborough and Westland Directory 1902-1955*
- *Stone's Wellington, Hawkes Bay and Taranaki Directory 1891-1945*

- **Shipping**

Shipping lists may provide information such as name, age, ship, date and port of departure and arrival.

- *Otago/Southland Assisted Passengers List 1872-1888*
- Passenger lists, compiled from the *Otago Provincial Government Gazettes 1869-1875*
- *List of Immigrants who were Debtors to the Provincial Government of Otago for Passage Moneys 1869 & 1872*
- *Patrick Henderson Shipping Line Paying Passengers to Otago 1871-1880*
- *Victoria Outward Passengers to all New Zealand Ports 1852-1870*
- *Immigration To Victoria - Inward From British Ports 1852-1879*
- *Immigration To Victoria - Inward From Foreign Ports 1852-1879*
- *Val Maxwell's Settlers to Otago pre 1861*
- *Comber's Index to Shipping Arrivals in New Zealand 1839-1889* This list includes information about ships and their voyages but no passenger lists.

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- **Church Records**

The Hocken Library is the official repository for records of the Anglican Diocese of Dunedin, but also holds records for Methodist, Baptist, Associated Churches of Christ, and Congregational denominations. We also hold records of the Jewish congregation 1879-1936. Catholic records are held at the Diocesan Archives, Catholic Pastoral Centre, c/- 277 Rattray Street, Dunedin. Presbyterian records are held at the Hewitson Library, Knox College, 1 Arden Street, Dunedin.

- Marriage Registers. Nominal indices exist for Presbyterian, Catholic and Anglican (including Associated Churches of Christ and Congregational) marriages c.1841-1920. We also have parish transcripts for Anglican churches giving full details of marriage entries, and for Knox and First Churches
- Anglican Baptismal Registers. Original registers are available under the name of the Church. There are some indexed transcripts.
- Burial Registers. Some original Anglican registers are held.

- **School Records**

One of the most useful sources of genealogical information are the school Admission, Progress and Withdrawal Registers (APWs). They may contain the pupil's name, date of admission, date of birth, parent's name and address, the pupil's progress, date of leaving and destination. APWs were in official use from 1879 although teachers were not always efficient in keeping their pupils records. The Hocken Library is the official repository for school archives in the Otago area although some schools still retain their own records. Records for the North Otago area however are held by the North Otago Museum and Southland School records are being collected by the Invercargill Public Library.

- Indexed APW transcripts exist for most Dunedin and many Otago state primary schools and for some Dunedin high schools.
- Otago Education Board Class Lists 1879-1953. The lists are arranged alphabetically by school and record the pupils who sat examinations in any given year and their age. They can be a useful alternative when APWs do not exist.
- Otago Education Board teachers' records, 1878-1952, are incomplete but useful for information relating to teachers as are the *Appendices to the Journals of the House of Representatives* E.1.
- School jubilee histories can also be a useful source of information.

- **Cemetery Records**

The Hocken Library holds transcripts of many Otago headstones and burial registers.

- Records for Dunedin cemeteries include:
Northern Cemetery 1872-1986, Southern Cemetery 1958-1985, Anderson's Bay Cemetery c.1867-1983, and Dunedin cremations 1927-1950

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- Burial registers for smaller cemeteries in the Otago/Southland area are also held including Alexandra, Arrowtown, Balclutha, Cromwell, East Taieri, Milton, Palmerston, Port Chalmers, Queenstown and Ruapuke Island.
 - New Zealand Cemetery records. These are held on microfiche and date from colonial times and include many cemeteries in New Zealand. They contain geographical and alphabetical indices.
- **Return of Freeholders of New Zealand 1882**
This is an alphabetical listing of persons who owned freehold land in New Zealand in 1882. It provides name, address and occupations of owners of land, including the area and value of the property.
 - **Electoral Rolls**
Our holdings date from 1865 to 1999 and cover all New Zealand districts. The rolls provide names and addresses. From 1865 to 1954 the rolls are held on microfiche.
 - **Otago Nominal Index**
This is an electronic database of persons appearing on Otago and Southland Electoral Rolls, early Dunedin directories and the *Otago Police Gazette* prior to 1876. The Index includes name, address, and occupation. It is available on the databases computers in the main reference area.
 - **Otago Daily Times: Headlines 1946-1980 & Obituaries to 1994**
This is available electronically on the databases computers in the main reference area and there is also a print version in the ready reference area. The print version is arranged by subject and there is also a separate nominal index. References include the exact date and page number in the *Otago Daily Times*.
 - **Newspapers**
Ask staff for holdings of newspapers held. We can search the *Union List of Newspapers* which covers all New Zealand. Staff will also show you how to request newspapers or to use those which are on microfilm.
 - Access the Dunedin Public Libraries *NZ News Index* through their catalogue (available through <http://www.cityofdunedin.com/library/catalogue/webclient.html>). Excellent for articles particularly for those in the *Otago Daily Times*
 - *Otago Witness* is a good source for pictorial information – there are indexes to the illustrations in the Pictorial Collections area on the first floor
 - Use dates you have found through other sources to check for articles in the newspapers eg., when a building was officially opened

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- There are some useful indexes in the ready reference collection, which include *Central Otago Goldfields Newspaper Indices* and *Catholic Death Notices in the Otago Daily Times 1861-1990*
- **Maori Sources**
There are several publications that can be of use to the researcher including P.D. Garven's *The Genealogy of the Ngai Tahu*, R. Halbert's *Horouta. The History of the Horouta Canoe, Gisborne and the East Coast* and G.R.H. Taylor's *Bibliography of Publications on New Zealand Maori*, which includes a section on books related to tribal and local Maori history. For those just starting out *Te Haurapa* by Te Ahukaramu Charles Royal is a useful introduction to researching tribal histories and traditions. The 1886 *Appendix to the Journals of the House of Representatives* (G16) contains Maori census results for 1848, 1853 and 1866. The Hocken Library holds a full set (including indexes) of the *Journal of the Polynesian Society* - for Maori in the Moeraki area, volume 3 contains valuable information. James Herries Beattie's manuscripts contain original material concerning Southern Maori; and Reverend J.F.H. Wohler's papers include useful material concerning the Maori on Ruapuke Island. The *Maori Land Court Minute Books 1865-1975* are also held on microfilm. There is an index to the 1865-1910 minute books available electronically on the databases computers in the main reference area. Maori newspapers are also held on microfiche. For those interested in electronic sources the *Maori Subject List* available via the Te Puna Web Directory http://tepuna.natlib.govt.nz/web_directory/mao-subject.htm is an excellent starting point.
- **Government Records**
The Hocken Library holds various government publications, including Provincial Government material. *Appendices to the Journals of the House of Representatives* contain annual reports of government departments. There are indexes to these and they are all available in the ready reference collection. *New Zealand Gazettes* include lists of registered doctors, dentists, etc as well as government appointments. They have an index at the front of each one and are also located in the ready reference area. However, for all research into original Government records, including wills, court cases, divorces and coroners reports, enquiries should be directed to Archives New Zealand, Dunedin Regional Office, 556 George Street, Dunedin.
- **Australian Records**
The Library holds the Victorian Pioneer Index 1837-1888 and the Births, Deaths and Marriages for Victoria 1889-1913. Victorian electoral rolls for 1856 and 1899 are held on microfiche, as are directories for Melbourne (1857-1883), Port Philip (1839-1867) and Victoria (1884-1900).
The following are now available on cdrom: South Australian Deaths Registrations 1842-1915; South Australian Births Registrations 1842-1906; Inquest Index.

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Victoria 1840-1985; Death Index Victoria 1921-1985; Queensland Pioneers Index 1829-1889; Great War index Victoria 1914-1920.

- **Photographs**

The Photographs Section on the first floor contains images of Otago, its geography, buildings and people. It also includes a large number of photographic portraits of many of the district's early settlers and is very good for photographs of Dunedin streets and suburbs. There is also an index to the *Otago Witness* illustrations. The Pictorial Collections Staff will show you how to use the Reader Access File to find photographs. Services are available for photographic reproduction.

- **Maps**

These can be found in the catalogue or ask staff to help you. They include plans of sub-divisions and fire insurance maps (useful for locating specific buildings) as well as topographical maps of specific and general locations. The map collection also includes cadastral maps which can be used to show the location of land your ancestors owned if you know the block and section details.

The Hocken Library contains a myriad of other sources of genealogical information. We have an extensive collection of family, district, school and church histories as well as general histories of New Zealand, Australia and the Pacific. We also hold newspapers, maps, books, magazines, some local government business and community records. Just ask at the Reference Desk and we will do our best to help you. You may also find books written on researching genealogy very useful. Anne Bromell's *Tracing Family History in New Zealand* (1996) is a good start. Just remember, genealogy can be a frustrating and time-consuming art but given perseverance, patience and an understanding of the sources available to you, the jigsaw will eventually piece itself together.

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Reference Department
14/08/2002

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